Workshops on Request

To request a workshop, fill out our online form. You can find it by ...

scanning:

Google other helpful information:

“MATC tutoring schedules”

“MATC NetTutor”

Googling:
“MATC tutoring workshops”

or entering:
http://guides.matc.edu/
Tutoring_Services/
workshops/overview

MATC is an Affirmative Action/Equal Opportunity institution and complies with all requirements of the Americans With Disabilities Act.
We offer two series of 25-minute workshops for the classroom:
**Academic Skills Workshops**, which focus on the skills needed to be successful in any class (and in life), and **Writing Skills Workshops**, which focus on the skills needed to write well and research thoroughly (in any class).

Instructors, our staff will bring the workshops to you in your classroom "on request" — if you request a workshop, we will do our best to make it happen!

Students, we also do presentations for clubs, organizations and study groups.

### Workshops on Request

#### Academic Skills

**Time Management – Are you really that darn busy?** In this workshop, we will discuss how procrastination and time wasters put us in the hot seat.

**Stress Management – Take a chill pill** In this workshop, we will help students recognize the physical, behavioral, and cognitive symptoms of stress.

**Taking Notes – How to become a note-taking ninja!** This workshop reveals the secrets to taking notes more effectively and efficiently — in class and from your textbook.

**Textbook Reading – Today a reader, tomorrow a leader!** In this workshop, we will discuss how to read between the lines of what your textbook says.

**Accessing NetTutor – Help is on the web** In this workshop, students will learn how to use NetTutor, MATC’s new free online tutoring service.

#### Writing Skills

**To Google and Beyond! Conducting Scholarly Research** This workshop will introduce students to the art of conducting scholarly research.

**If You Don’t Read It, Who Will? Editing and Proofreading** We will discuss ways to eliminate wordiness, avoid clichés, and remove bloated language to create lean, effective essays.

**Rules of the Sentence Highway: Basic Punctuation Review** We will discuss the most common uses and misuses of end stop punctuation.

**Comma Sense** We will discuss the seven most common uses of the comma.