Student Instructions for Using NetTutor

To Access Free Online Tutoring

Step 1 – Log into the computer

Step 2 – Go to the MATC web page and log into the portal

Step 3 – Log into Blackboard

Step 4 – Find the course tab for NetTutor under “My Courses” and click the course for tutoring

Step 5 – Click on the “NetTutor” button in left column.

You can view the video to learn how to ask Net Tutor a question

Step 6 – Click on the “Net Tutor Link” button

Step 7 – Click on the “Launch” button on the right hand side

Step 8 – Select the subject area for tutoring. You will then see a screen with three options to choose from:

- Ask NetTutor - Live 1-to-1 Help
  Tutors are available for this group right now

- NetTutor Q&A Center: 0 in queue; 0 in-progress; 0 answered. Submit a question and get a response within 24 hours.

- My NetTutor Tutorial Archive: 1 Sessions.
  Archive of live NetTutor tutorial sessions

To Work One-on-One with a Tutor

Click “Ask NetTutor”

1. Once you are in the queue, look at the top right of the page to see if you have someone ahead of you. You will receive an audio notification telling you what number you are in the queue.

2. Once the tutor is ready to start the session, you will hear a bell ring for notification.

3. When you arrive on the white board, use the text tool in the upper left hand side to ask your question.

4. Click on the white board and a box will appear. You can then type your question inside the box.

How to Ask a Question through NetTutor Q&A Center

You can submit your questions through the Q & A Center.

1. Click on the Q & A Center

2. Then select the NetTutor “Ask a Tutor a New Question” button; it will open the worldwide whiteboard.

3. Use the text tool in the tool bar to create a box in the whiteboard; ask your question with as much detail as possible.
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4. When you finish, click on the “submit” button on the lower left side.
5. Once the tutor has responded to your question, you will receive an email notification.
6. Come back to NetTutor. Click on the Q & A Center and then click on “retrieve answer” to view what the tutor has written.